

**Council Procedure Rules - Technical Constitutional Changes**

CPR Reference	Issue	Current Wording	Proposed Amendment	Comments / Recommendation
3.2 (ix) Receive reports from Scrutiny Committee	<p>Reports from other committees</p> <p>There is currently no reference to receiving reports from Standards Committee or any other committees</p>	(ix) Receive the reports of the Scrutiny Committee (if any)	<p>Add new paragraph after (ix):</p> <p>Receive reports of the Committees/Officers of the Council</p>	Recommend drafting amendment.
Deputation				
3.7 (3)	Deputation requests needs to be in writing from the deputation	An application for a deputation to be heard.... Should be submitted in writing	<p>Reword first sentence:</p> <p>An application for a deputation to be heard should be submitted by a representative of the deputation in writing to the Borough Solicitor &amp; Secretary.</p>	Recommend drafting amendment.
3.7 (5)	Text missing about what happens if matter not dealt with at Council Assembly.	The matter shall be referred without debate to the relevant Executive Member who shall, after consideration, respond with an open reply to the sender.	<p>Add at beginning:</p> <p>If the matter is not dealt with by Council Assembly the matter shall be .....</p>	Recommend drafting amendment.
3.7 (6)	Maximum number of deputations to be	Maximum number of deputations to be heard	Maximum number of deputation to be heard shall	Standards Committee to consider. Due to time

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	heard	shall not exceed nine.	not exceed five.	constraints at Council Assembly suggested changing from maximum of nine to five.
3.8 Questions by Members				
	3.8 (2) Members asking too may sub questions.	Members are limited to one question at each meeting.	Add – Composite questions – Where a Member wishes to raise a number of points in relation to the same subject matter, s/he may do so in a multi-part question provided that, for the purposes of (2) above, three such parts shall be deemed to be one question.	Recommend drafting amendment.
	3.8 Does not require Members to sign the question request.	None.	Members are limited to one question at each meeting. The question request must be signed by the Member.	Recommend drafting amendment. The main report considers the advancement of electronic submission of Members' questions, motions and amendments.